

**BEAUFORT COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

October 1, 2013

The Beaufort County Community College Board of Trustees met Tuesday, October 1, 2013 at 6:30 p.m. for dinner in the Multi-Purpose Room of Building 10 followed by the Board of Trustees Meeting which was held in the Board Room of Building 10 and began at 7 p.m. The Property, Educational Programs, Finance and Personnel Committees met before the Board meeting.

BOARD MEMBERS PRESENT

Russell Smith, Chairman
Cornell McGill, Vice Chairman
Rev. Dr. Robert B. Cayton
Trina Cobb, Student Government Association President
Cynthia Davis
Julian Goff
Betty Randolph
Dr. Laura L. Staton
James "Cotton" Rawls
Mitchell St. Clair, Sr.
Jack Wallace
Ashley Woolard

BOARD MEMBERS ABSENT

Frank "Bo" Lewis

The following college staff members were present: Dr. Barbara Tansey, President; Mr. Rick Anderson, Vice President of Student Services, Dr. Crystal Ange, Vice President of Academics, Mr. Chet Jarman, Vice President of Continuing Education; Mr. Mark Nelson, Vice President of Administrative Services; Dr. Jay Sullivan, Vice President of Research and Institutional Effectiveness; Mrs. Judy Jennette, Director of the BCCC Foundation; Mrs. Betty Gray, Public Relations Coordinator; Mrs. Jeanne Martin, President of the BCCC Faculty Senate; Mrs. Penny Sermons, President of the BCCC Staff Association, and Mrs. Jennie Singleton, Executive Assistant to the President. Others present were Ms. Lucy Garcia, Ms. Amy Tinker and Mr. Timmy Woolard, BCCC Foundation Scholarship recipients

WORDS OF INSPIRATION

Chairman Smith called the meeting to order and Mrs. Randolph gave Words of Inspiration.

MISSION STATEMENT/ETHICS AWARENESS

Chairman Smith called attention to the Mission Statement of the College. In complying with the N.C. State Ethics Commission's directive, Chairman Smith read the Ethics Awareness and Conflict of Interest Reminder. Hearing no conflict state, Chairman Smith continued with the agenda.

Ambassadors

Chairman Smith called on Foundation Director Judy Jennette to introduce the BCCC Foundation Scholarship recipients present for the meeting. Mrs. Jennette introduced Lucy Garcia, Amy Tinker and Timmy Woolard who gave presentations to the board about their experiences at BCCC. Chairman Smith thanked the three for their inspiring words.

AFFIRMATION OF BOARD MEMBER

Chairman Smith recognized Clerk of Superior Court Marty Paramore to administer the Oath of Office to Dr. Laura L. Staton, newly appointed to the board by Gov. Pat McCrory. Chairman Smith congratulated Dr. Staton on her appointment and welcomed her to the board.

APPROVAL OF AUGUST 6, 2013 MINUTES

Chairman Smith called for corrections to the August 6, 2013 meeting minutes and a motion that they be approved. The Rev. Cayton made a motion for approval. The motion was seconded by Mrs. Randolph and approved unanimously by the Board.

OLD BUSINESS

Chairman Smith presented the 2013-2014 Strategic Plan that was distributed to Board members at the August 6, 2013, Board meeting and called for its approval. The Rev. Cayton made a motion for approval. The motion was seconded by Mr. St. Clair, Sr., and approved unanimously by the Board.

REPORTS AND RECOMMENDATIONS

Executive Committee

No Report.

Property Committee

Chairman Smith called on Mr. St. Clair, Sr., Property Committee Chairman, to present the Property Committee Report. Mr. St. Clair, Sr., noted that the Property Committee met on August 6, 2013, and that the minutes of that meeting were located on Pages 12 to 13 of the Agenda Packet and were for information only. Mr. St. Clair, Sr., stated that the Property Committee met before the Board meeting. All committee members with the exception of Mr. Lewis were present for the meeting. He presented the following item to the Board for its approval: Approval of Agreement and Conveyance of Building. Mr. Wallace made a motion calling for its approval. Mr. St. Clair, Sr., stated that since approval comes as a recommendation from a standing committee, it did not require a second. The motion was approved unanimously by the board.

Educational Programs Committee

Chairman Smith called on Mrs. Randolph, Educational Programs Committee Chairman, for a report from the Educational Programs Committee. Mrs. Randolph noted that the Educational Programs Committee met on August, 6, 2013, and that the minutes of that meeting were located on Pages 29 to 32 of the Agenda Packet and were for information

only. Mrs. Randolph reported that the committee met before the Board meeting and that all members were present. She presented the following items to the Board for its approval: Approval for BCCC to add Agribusiness AAS Program A15100, Approval to Form a Joint Study Group for Faculty Load, Approval of Revised Financial Aid Satisfactory Academic Progress Policy, and Preliminary Approval to Include Plans for a Culinary Program in the Golden LEAF Community Initiative Grant. Mrs. Randolph made a motion calling for their approval. She stated that since approval comes as a recommendation from a standing committee, it did not require a second. The motion was approved unanimously by the board.

Finance Committee

Chairman Smith called on the Rev. Cayton to present the Finance Committee report. The Rev. Cayton stated that the Finance Committee met August 6, 2013, and that the minutes of that meeting were located on Pages 61 to 64 of the Agenda Packet and were for information only. The Rev. Cayton reported that the committee met before the Board meeting and that all members were present. He presented the following item to the Board for its approval: Approval of the 2013-2014 State Budget. The Rev. Cayton made a motion calling for its approval. He stated that since approval comes as a recommendation from a standing committee, it did not require a second. The motion was approved unanimously by the board.

Personnel Committee

Chairman Smith called on Mrs. Davis to present the Personnel Committee report. Mrs. Davis stated that the Personnel Committee met August 1, 2013, and August 6, 2013, and that the minutes of the meetings were located on Pages 75 to 77 and were for information only. Mrs. Davis reported that the committee met before the Board meeting and that all members were present. There were no action items presented from the Personnel Committee but Mrs. Davis presented two items – New Requirements Imposed by the Violence Against Women Reauthorization and the Concealed Carry Statute Changes for information only.

President's Report

Chairman Smith called on Dr. Tansey to present the President's Report. Dr. Tansey presented a report as follows:

1. Dr. Tansey directed the Board's attention to a written report of her activities from August 7 through September 30 found on Pages 90 to 92 of the Agenda Packet. She noted that the words "Chamber of Commerce" refer to the Washington/Beaufort County Chamber of Commerce.
2. Dr. Tansey directed the Board's attention to the Draft Revised Trustee Evaluation Form found on Pages 93 to 97 of the Agenda Packet. She asked Board members to study the form and make any needed changes or suggestions.

Dr. Tansey called on Mrs. Jennette to present several items pertaining to the activities of the BCCC Foundation as follows:

1. Mrs. Jennette presented a list of appointments. Reappointments for Foundation Board Members. Chairman Smith called for a motion for their approval. The Rev.

Cayton made a motion for their approval. The motion was seconded by Mr. St. Clair, Sr., and approved unanimously by the Board.

2. Mrs. Jennette presented the Foundation Board of Directors Agenda from the August 29, 2013 meeting of the Board and noted that the minutes of the meeting would not be available until February.
3. Mrs. Jennette presented a report on Emergency Grant Requests funded by the Foundation. To date, the Foundation had awarded 18 such grants.
4. Mrs. Jennette stated that fund-raising for the sign was under way and presented a letter about the project to the board. A committee comprised of Mrs. Jennette, Dr. Tansey, Mr. Lewis, Mr. Rawls, Mrs. Gray, Greg Coltrain, Sharon Digness, Bob Huets, Wes Sumner and Bill Zachman will begin meeting to discuss a fund-raising strategy for the sign. She reported that Bill Wall, a member of the BCCC Foundation Board of Directors, had challenged each Foundation board member to donate money. If all do so, he will contribute \$1,000 towards the sign's construction. Mr. Smith issued a similar challenge to the college trustees. If all members make a contribution of any amount, he will contribute \$500.

Dr. Tansey presented information on a proposal that will be presented to the Beaufort County Board of Commissioners at its October meeting requesting that Board's support for a Golden LEAF Foundation Community Initiative Grant request in the amount of \$1.5 million. Of that amount, \$1.3 million would be used to update the unused wing of the former P.S. Jones High School to create campus to house joint BCCC and Beaufort County Schools programs.

She also reported that a group will visit Fayetteville Technical Community College to learn more about that college's Cosmetology Program. BCCC will explore ways to shorten then amount of time it takes a student to earn a cosmetology degree from the college, Dr. Tansey reported.

Dr. Tansey next gave a PowerPoint Presentation to the Board, "Putting the Pride On" which demonstrated efforts under way to improve the appearance of the college.

Dr. Tansey reminded Board members of the Christmas Social scheduled for 7 to 9 p.m., Tuesday, Dec. 3, at the Washington Yacht and Country Club. She also noted the Trustee Calendar of Events and BCCC Academic/Instructional Calendar located in the front pocket of the Agenda Packet including the Board Retreat scheduled to begin with coffee at 8 a.m. on Wednesday, November 6, in the Board Room of Building 10 on the BCCC campus.

NEW BUSINESS

Chairman Smith directed the Board's attention to Committee Appointments, located on Page 108 of the Agenda Packet. The appointments include the following changes: Mr. St. Clair, Sr., will serve as Chairman of the Property Committee; Mr. Lewis will serve as Vice Chairman of the Property Committee. Dr. Staton was named as a member of the Property and Finance committees.

In other business, Chairman Smith directed the Board's attention to the list of Board members' addresses, telephone numbers and email addresses and asked that they review the information and contact Mrs. Singleton with any changes.

Chairman Smith also asked that any Board member interested in serving on the Faculty Load Committee contact him as soon as possible, otherwise, he will appoint two Board members.

At the request of Mr. Goff, Chairman Smith called on Mr. Goff to present information about the proposed closure of Vidant Pungo Hospital. Mr. Goff asked that Dr. Tansey draft a letter outlining the effects on the College of the hospital's closure.

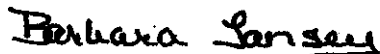
In other new business, Chairman Smith asked that Words of Inspiration on the Board agenda be returned to its original name, Prayer.

Chairman Smith called for a motion to adjourn. Reverend Robert Cayton made the motion to adjourn the meeting. The motion was seconded by Mr. Cornell McGill and approved unanimously by the Board. The Board adjourned at 8:30 p.m.

Next Board Meeting

The next Board of Trustees meeting will be Tuesday, February 4, 2014.

Respectfully Submitted,



Barbara Tansey
Secretary



Russell Smith
Chairman

2-4-14
Date